

TENDRING DISTRICT COUNCIL

AGENDA

For the meeting to be held on Tuesday, 5 September 2017

Prayers

1 Summons to Council (Pages 1 - 2)

2 Apologies for Absence

The Council is asked to note any apologies for absence received from Members.

3 Minutes (Pages 3 - 12)

The Council is asked to approve, as a correct record, the minutes of the Council Meeting held on Thursday 15 June 2017.

4 Declarations of Interest

Councillors are invited to declare any disclosable pecuniary interests, or other interest, and the nature of it, in relation to any item on the agenda.

5 Announcements by the Chairman of the Council

The Council is asked to note any announcements made by the Chairman of the Council.

6 Announcements by the Chief Executive

The Council is asked to note any announcements made by the Chief Executive.

7 Statements by the Leader of the Council

The Council is asked to note any statements made by the Leader of the Council.

Councillors may then ask questions of the Leader on his statements.

8 Statements by Members of the Cabinet

The Council is asked to note any statements made by Members of the Cabinet (Portfolio Holders).

Councillors may then ask questions of the Portfolio Holders on their statements.

9 Petitions to Council (Pages 13 - 14)

The Council will consider any petition(s) received in accordance with the Scheme approved by the Council.

A petition has been submitted by Mr Brian Green in respect of Millennium Square, Walton-on-the –Naze and is reported for information under item A.1 of the Report of the Chief Executive.

10 Questions Pursuant to Council Procedure Rule 10.1 (Pages 15 - 20)

Subject to the required notice being given, members of the public can ask questions of the Leader of the Council, Portfolio Holders or Chairmen of Committees.

The Chairman shall determine the number of questions to be tabled at a particular meeting in order to limit the time for questions and answers to half an hour.

Three questions have been received, on notice, from members of the public and are attached to the agenda.

11 Questions Pursuant to Council Procedure Rule 11.2 (Pages 21 - 26)

Subject to the required notice being given, Members of the Council can ask questions of the Chairman of the Council, the Leader of the Council, Portfolio Holders or Chairmen of Committees or Sub-Committees.

The time allocated for receiving and disposing of questions shall be a maximum of 45 minutes. Any question not disposed of at the end of this time shall be the subject of a written response, copied to all Members unless withdrawn by the questioner.

Three questions have been received, on notice, from Members and they are attached to the agenda.

12 Report of the Leader of the Council - Urgent Cabinet or Portfolio Holder Decisions

The Council will receive a report on any Cabinet decisions taken as a matter of urgency in accordance with Access to Information Procedure Rule 17.4, Budget and Policy Framework Procedure Rule 6(b) and/or Overview and Scrutiny Procedure Rule 18(i).

There is no report on this occasion.

13 Minutes of Committees (Pages 27 - 70)

The Council will receive the minutes of the following Committees:

- (a) Service Development and Delivery of Wednesday 31 May 2017;
- (b) Local Plan of Monday 12 June 2017;
- (c) Audit of Thursday 22 June 2017;
- (d) Corporate Management of Monday 26 June 2017;
- (e) Standards of Wednesday 28 June 2017
- (f) Community Leadership and Partnerships of Monday 10 July 2017;
- (g) Corporate Management of Monday 24 July 2017;
- (h) Community Leadership and Partnership of Monday 31 July 2017; and
- (i) Corporate Management of Monday 14 August 2017.

NOTE: The above minutes are presented to Council **for information only**. Members can ask questions on their contents to the relevant Chairman but questions as to the accuracy of the minutes **must** be asked at the meeting of the Committee when the relevant minutes are approved as a correct record.

14 Motions to Council

The Council will consider motions, notice of which has been given pursuant to Council Procedure Rule 12.

There are none on this occasion.

15 Recommendations from the Cabinet

The Council is asked to consider any recommendations submitted to it by the Cabinet.

There are none on this occasion.

16 Reports Submitted to the Council by an Overview and Scrutiny Committee - Reference from the Community Leadership and Partnership Committee - A.2 - Proposed Community Governance Review regarding a Town Council for Clacton-on-Sea (Pages 71 - 72)

To enable Council to decide whether to support Councillor Jack Parsons' motion to Council in respect of a Community Governance Review relating to a proposed parish / town council for Clacton-on-Sea.

17 Report of the Chief Executive - A.3 - Membership of Committees (Pages 73 - 74)

To inform Council of appointments to Committees that have been made since the last meeting of the Council.

18 Report of the Chief Executive - A.4 - Change to Membership of the Conservative Political Group and a Review of Membership of Committees (Pages 75 - 76)

To inform Council of a change in the membership of the Conservative political group on Tendring District Council and also to enable Council to consider the outcome of a review of the membership of Committees conducted in accordance with Section 15(1)(e) of the Local Government and Housing Act 1989 and Regulation 17(b) of the Local Government (Committees and Political Groups) Regulations.

19 Report of the Head of Leadership Support and Community - A.5 - Electoral Review of Tendring - Final Recommendations and Next Steps (Pages 77 - 116)

To report to Council the final recommendations from the Local Government Boundary Commission for England (LGBCE) of a review of district wards, to update on Community Governance Reviews for Town and Parish Councils and to seek approval to undertake further work to put in place arrangements for a reduced council size in 2019.

20 Report of the Corporate Director for Planning and Regeneration - A.6 - Local Plan Committee Terms of Reference and Development Plan Documents (Pages 117 - 122)

To request Full Council to amend the terms of reference of the Local Plan Committee to provide the Committee with authority to agree both the Issues and Options and Preferred Options Draft Development Plan Documents for public consultation.

21 Report of the Monitoring Officer - A.7 - Local Government Ombudsman (Pages 123 - 124)

To report in accordance with the Constitution (Article 12.03(a)) that the Ombudsman has recently considered three cases where some fault has been found with the Council.

This item is **FOR INFORMATION** only.

22 Urgent Matters for Debate

The Council will consider any urgent matters submitted in accordance with Council Procedure Rules 3(xvi), 11.3(b) and/or 13(q).

Date of the Next Scheduled Meeting of the Council

Tuesday, 21 November 2017 at 7.30 pm - Princes Theatre, Town Hall, Clacton-on-Sea, CO15 1SE

INFORMATION FOR VISITORS

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PRINCES THEATRE FIRE EVACUATION PROCEDURE

There is no alarm test scheduled for this meeting. In the event of an alarm sounding, please calmly make your way out of any of the four fire exits in the auditorium and follow the exit signs out of the building.

Please follow the instructions given by any member of staff and they will assist in leaving the building.

Please do not re-enter the building until you are advised it is safe to do so by the relevant member of staff.

The assembly point for the Princes Theatre is in the car park to the left of the front of the building as you are facing it. Your calmness and assistance is greatly appreciated.

PUBLIC ATTENDANCE AT TENDRING DISTRICT COUNCIL MEETINGS

Welcome to this evening's meeting of Tendring District Council.

This is an open meeting which members of the public can attend to see Councillors debating and transacting the business of the Council. However, please be aware that, unless you are included on the agenda to ask a public question, members of the public are not entitled to make any comment or take part in the meeting. You are also asked to behave in a respectful manner at all times during these meetings.

Members of the public do have the right to film or record council meetings subject to the provisions set out below:-

Rights of members of the public to film and record meetings

Under The Openness of Local Government Bodies Regulations 2014, which came into effect on 6 August 2014, any person is permitted to film or record any meeting of the Council, a Committee, Sub-Committee or the Cabinet, unless the public have been excluded from the meeting for the consideration of exempt or confidential business.

Members of the public also have the right to report meetings using social media (including blogging or tweeting).

The Council will provide reasonable facilities to facilitate reporting.

Public Behaviour

Any person exercising the rights set out above must not disrupt proceedings. Examples of what will be regarded as disruptive, include, but are not limited to:

- (1) Moving outside the area designated for the public;
- (2) Making excessive noise;
- (3) Intrusive lighting/flash; or
- (4) Asking a Councillor to repeat a statement.

In addition, members of the public or the public gallery should **not** be filmed as this could infringe on an individual's right to privacy, if their prior permission had not been obtained.

Any person considered being disruptive or filming the public will be requested to cease doing so by the Chairman of the meeting and may be asked to leave the meeting. A refusal by the member of the public concerned will lead to the Police being called to intervene.

